Information available from Clarendon Lodge Medical Practice under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained (eg hard copy, website)	Cost
Class 1 – Who we are and what we do Location - Clarendon Lodge Medical Practice	Practice website: www.clmp.org.uk	No charge
16 Clarendon Street Leamington Spa Warwickshire CV32 5SS	Practice Booklet	No Charge
Structure – 6 Partners GPs 3 Associate (non-partner) GPs 1 Nursing Team Manager 2 Practice Nurses 2 Healthcare Assistants 1 Practice Manager 1 Deputy Practice Manager 2 Medical Secretary 4 Administrators 1 Reception Manager 9 Medical Receptionists We are a training practice and can have up to 2 GP Registrars at any given time	Practice website: www.clmp.org.uk	No Charge

Contact Details

Telephone: 01926 331401 Fax: 01926 331400

Email: enquiries@clmp.nhs.uk

Partners GPsAssociate GPsDr J E FullbrookDr K LovederDr J O MulleyDr H FarrarDr T J HarperDr J Rothwell

Dr A Fahmy Dr R Alsop Dr O R Lawton

Opening Hours (regular surgeries)

Mon	0800 – 1230	1330 – 1830
Tues	0800 – 1830	
Wed	0800 – 1830	
Thurs	0800 – 1830	
Fri	0800 - 1830	

Opening Hours (extended surgeries)

Mon	1830 – 1930	
Wed	1830 – 1930	
Thurs	1830 – 1930	
Sat	0800 – 1000	1 st Saturday of the month

Class 2 - What we spend and how we spend it Total cost to NHS Warwickshire of our contracted services For year 2017/18 - £1,806,300	Hard copy	
Class 3 – What our priorities are and how we are doing GP Patient Survey results available from the GP Survey website	http://results.gp-patient.co.uk/report/ a hard copy is available on request	No charge
Performance in the Quality & Outcomes Framework available from the QOF Database website	http://www.gpcontract.co.uk/surgery.php?orgcode=M84017	No charge

Class 4 – How we make decisions		
Practice decisions are made in the forums below:		
 Monthly Partners Meeting with the Practice Manager Weekly Primary Health Care Team Meeting (this includes all practice staff as well as attached staff) Clinical Meetings (Monthly) GPs and Health Visitors (Monthly) Quarterly Partners Planning Away Days Significant Event Meetings (Monthly) Practice Manager/Reception Team Manager weekly meeting Practice Manager/Office Manager weekly meeting Practice Manager/Nursing Team Manager monthly meeting 		
Class 5 – Our policies and procedures		
 Health & Safety Policy Equal Opportunities Policy Complaints Procedure Data Protection Policy Policies and Procedures for Handling Request for Information Patient's Charter 	Hard Copy	

Class 6 – Lists and Registers	
Class 7 – The services we offer	
Our website details the service we offer. Details can also be found in the practice leaflet available from Reception or for download from the practice website	