

**Clarendon Lodge PPG**  
**Minutes of meeting Wednesday 25th January 2023**  
**Held at CLMP**

**Present :** Martin Blows (Chair PPG), Steven Gallagher (Practice Manager), Robin Verso, Dorrette McAuslan, Michael Pearson, Gethin Williams, Nicholas Renton, Heather Storr, Bridget Winn

**Apologies:** Marcia Davis, Sandra Grafton, John Pickering

**Please note that named action points are highlighted in bold. In the following minutes**

**Minutes of last meeting and matters arising:** The minutes were approved as an accurate record of the meeting held December 7th 2022. There were no matters arising but in response to a query **Martin said that he would continue to archive minutes of meetings on the website.**

**Surgery news and update:**

- CLMP has done well with flu vaccinations. **Stephen will send details to Martin of actual percentages achieved**
- Discussions of the possibility of co-administration of future vaccinations are to be discussed with the PCN
- Dr. Lucy Blunt has now begun at CLMP. She is an experienced GP with knowledge, skills and a particular expertise in women's health. Another salaried GP will be starting at the surgery in April which will mean a further 6 sessions for the Practice. A session is half a day. There are approximately 52 sessions currently available
- The practice has a locum Advanced Nurse Practitioner at the moment
- The Practice Pharmacist is about to go on maternity leave. The PCN pharmacist will provide some cover but more cover is being sought
- Katie Fryer is the new receptionist.
- For patients with a previously recorded blood pressure (BP) of 140/90 or more there is a national initiative requiring GPs to contact these patients and request that they measure their own BP with their own machine for a week and report the results to the Practice or contact the practice to get BP readings taken.
- **Martin will look with Stephen at the possibility of writing something about the BP initiative for the Newsletter**
- Annual Well person checks are no longer available except for patients with long term conditions.
- The Practice is sending text to patients where they have no ethnicity data in order to improve their ethnicity data. This is in response to a National initiative as the Practice's ethnicity data is currently below 80%.
- CLMP has a Frailty nurse who will be supported by a Frailty GP

**Working Group Reports**

- **Local PPG group:** Michael feels that there is no point in continuing with this group due to only 3/8 Practice Managers getting back to him despite repeated attempts.

- **Carers Group:** Heather reported that she is working with Emma and that progress is being made
- **Website:** Martin will contact Dr Hussain again and check on progress to see if there is a date for the new site to go live. He will also contact SG again to discuss next steps
- **Communications:** nothing to report
- **CQC link:** nothing further reported

**SAS/LE/ Performers List:** Stephen clarified the status of those doctors on this list. The BMA were not in favour of them working as GPs as they would require a high level of supervision. There was no time to discuss the Communication with Patients paper. **Robin will provide a precis of it for the next meeting.**

### **PPG Planning for 2023**

- **Michael would like to continue with the pharmacy project and will report back on it at the next meeting**
- **Bridget will continue to summarize Friends and Family feedback; She will also continue with short submissions for the Newsletter about prevention; will revisit getting the feedback from younger patients; to attend Life skills events at the surgery and provide a summary for the Newsletter**
- **Robin would like to do further work on obtaining the patient voice; he feels it is important that the PPG has clear ideas about how it could support the Practice and suggested meetings with the GPs It was agreed after some discussion that once a quarter might be appropriate.**
- **Stephen will restart 'You said.... we did'; use the Newsletter to encourage patients to sign up for focus groups; he will obtain identity badges for PPG members**
- **Martin suggested that members of the PPG could come into the surgery to encourage patients to sign up for the Newsletter and informing them about the PPG the Practice and encouraging wider participation. It was suggested that members would need training to do this, perhaps a script and identity badges. Notices about any work the PPG were doing at the surgery would need to be displayed there and publicity given in the Newsletter**
- **Martin will attend the AGM of the National Association of PPGs on 28/01/23 and report back to CLMP PPG at the next meeting**
- **A number of people felt it was important that the PPG could offer clear ways of supporting the Practice and were urged to bring ideas to the next meeting**

Martin requested that all PPG members thought about the ideas raised in the meeting and minuted above so that they can bring further ideas to the next meeting. This is so that we have a wealth of ideas to consider for 2023 and can set some definite actions for the coming year.

Nicholas expressed his concern that members of the PPG were all fairly elderly and did not represent the patient group. He would like to know more about the patient demographic. Gethin said this is available on the net. CLMP code number is M84017. Stephen said that the main users of the Practice were older people and young mothers.

**Date of next meeting: Wednesday 22nd 4.30 pm at CLMP**