

Clarendon Lodge PPG
Minutes of meeting Tuesday 6th June 2023
held at CLMP

The Chair welcomed everyone particularly Dr Fullbrook who attended the meeting via zoom as he was not well and could not attend in person

Present: Dr Fullbrook, Stephen Gallagher, Martin Blows, Nicholas Renton, Robin Verso, Marcia Davis, Michael Pearson, Heather Storr, Sandra Grafton, Bridget Winn

Apologies: there were no apologies

Minutes of last meeting and matters arising: the minutes of the last meeting Tuesday 2nd May were approved as an accurate record. There were no matters arising

Practice Funding: Stephen, Practice Manager gave a presentation detailing how GP practices are currently funded. The outline is given below

Surgery news and update

A new salaried GP to start in August : Dr Alex Delaney. Interviews are currently taking place to appoint an additional GP.

The new website is working well. Dr Fullbrook is pleased with it. There is an issue with not all the items in the top bar being consistent. 'Home' and 'Contact us' are the only two where it is necessary to click on the box. For the others the drop down menus appear when the mouse runs over them. This does not appear to be the case for ipad users though. All icons have been updated and made more attractive. Dr Hussain would like PPG members to go over it again.

Martin will allocate each PPG member a section to check out

South Warwickshire Patient Engagement

Robin explained the role and function of this. There are meetings every 2 months and representatives from all active PPGs in South Warks are invited to attend. Information and issues, both local and national, are shared and discussed. Healthwatch representatives also attend. Minutes of the meetings are sent to those attending.

Robin will provide CLMP PPG members with copies of the minutes so that any pertinent issues can be discussed at subsequent PPG meetings

PPG Action Plan

- **Support for over 75s** - Sandra and Heather said there was no additional developments but that Dr. Hussain was looking into the possibility of using CLMP premises as a venue.
- **Getting the views of younger patients** - Bridget, Sandra and Heather had nothing further to add to the plan. No further action can be taken until they have ID and have DBS certification although a further meeting has been arranged
 - *Stephen will check on furthering DBS certification*
 - *Martin has made a start on producing identity badges. He asks that PPG members take a photo of themselves (on their phones) against a plain background and forward it to him.*

- **Newsletter** - Martin and Stephen have met to further explore ways of getting more patients to sign up for the Newsletter. A draft letter that might be sent to patients has been sent to Stephen.
- **Review of constitution** - Nicholas, Gethin and Martin have met and begun work on this. It was agreed that the current constitution is out of date, verbose and no longer fit for purpose, They have started work on drafting a new one.
- **Pharmacies** - Michael is working on a plan following discussion with Robin. He will need input and discussion with CLMP re list of local pharmacies. Michael and Robin have arranged a further meeting.

Content suggestions for the next Newsletter

- Bridget hopes to do a very short piece on protecting backs.
- Martin will write something about the new website which should go live later this month.

Life Style Clinic

Bridget gave a very brief description of her attendances at the Clinics.

At the next meeting a rota will be made up for members to attend the clinics when they start again

Any Other Business

A member of the PPG (Robin) was invited to attend the interviews of GP applicants.

Martin ask other members present if they would be interested in taking part in future interviews. Several said that they would.

Date of next meeting It was not possible to agree this at the next meeting. *Martin will arrange this via What's App.*